

AGENDA



NORTHERN CALIFORNIA
SCHOOLS INSURANCE GROUP

Meeting of the Board of Directors
10:00 A.M., Thursday, May 24, 2012



Meeting Location:
SHASTA COUNTY OFFICE OF EDUCATION
1644 Magnolia Avenue, Redding, CA 96001
Telephone (530) 225-0200

1. CALL TO ORDER & ROLL CALL – President Adam Hillman

(If unable to attend, please provide a written request assigning another director to carry your proxy).

Welcome new directors and guests.

Guests: **Nor Cal ReLiEF:** Graham Grice, Nancy Conner, Kelley Bosch, Cindy Wilkerson
Schools Excess Liability Fund: Eric Lucas

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.

4. APPROVAL OF MINUTES

4.1 Approve the Minutes of the December 8, 2011 Board Meeting	Attached	Action
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5. TREASURER'S REPORT – Treasurer Yvonne Bales

5.1 Consider 03-31-12 Financial Status Report – Yvonne Bales	Attached	Action
5.2 Consider Check Register 11-01-11 through 04-30-12 – David Flores	Attached	Action
5.3 Report on 03-31-12 Investment Report – Erik Knak	Attached	Inform
5.4 Consider Annual Investment Policy Review – Erik Knak	Attached	Action

6. JPA MANAGER'S REPORT – Erik Knak

6.1 Report on 05-04-12 ReLiEF Board Meeting		Inform
6.2 Report on NCR Matching Grant Program	Attached	Inform
6.3 Report on Cyber Risk Program	Attached	Inform
6.4 Report on Bend ESD Annex into Evergreen USD	Attached	Inform
6.5 Membership Termination Notices	Attached	Inform

7. RISK CONTROL CONSULTANT REPORT – Dirk Duchscherer		
7.1	Report on Risk Control Inspections & Responses	Handout Inform
8. CLAIMS ADMINISTRATOR’S REPORT – Erik Knak		
8.1	Quarterly Claims Status Report for 03-31-12	Attached Inform
9. NOR CAL ReLiEF REPORT – Graham Grice		
9.1	NCR 2012-13 Renewal	Inform
10. SELF REPORT – Eric Lucas		
10.1	Report on SELF Status / Developments	Attached Inform
11. OLD BUSINESS		
11.1	Report on CAJPA “Accreditation with Excellence”	Attached Inform
11.2	Report on 11/12 MOC Vacancy Policy Revisions	Attached Inform
11.3	Consider Annual Establishment of Contingency Reserve	Attached Action
11.4	Consider Safety Policy Amendment - Transfer Liability Risk	Attached Action
11.5	Consider NCSIG Marketing Review	Attached Action
12. NEW BUSINESS		
12.1	Review of Contracts & Agreements	Attached Inform
12.2	Consider Claims Audit Proposals	Attached Action
12.3	Administrative Budget	Attached Action
	A. Executive Director	
	B. Claims Administration	
	C. Risk Control Consultant	
	D. Auditor	
	E. Actuary	
	F. Financial Advisor	
	G. Claims Auditor	
	H. Historical JPA Financial Review	
	I–N Operations	
12.4	Accept Actuarial Report from Bay Actuarial Consultants	Attached Action
12.5	Consider JPA Retention Options for Property & Liability	Attached Action

12.6	Accept Renewal Rates Effective 7/1/12-13	Attached	Action
	A. NCSIG Self-Insurance		
	B. Administrative Fee (from Budget)		
	C. Nor Cal ReLiEF/SAFER Excess Liability & Property		
	D. Schools Excess Liability (SELF)		
	E. Local Service Agent Fees		
	F. Crime		
	G. Equipment Breakdown - Travelers Option 1(A) or Zurich Option 1(B)		
12.7	Optional Floater Rates	Attached	Action
12.8	Approval of Green Valley Charter School	Attached	Action
12.9	NCSIG Conflict of Interest Policy	Attached	Action
12.10	Consider Revision to Dependent Charter School Policy	Attached	Action
12.11	Consider New Electronic Data Protection Policy	Attached	Action
12.12	Consider WeTip Membership	Attached	Action
12.13	NCSIG Election of Officers	Attached	Action

13. CONSIDER NEXT BOARD MEETING THURSDAY, DECEMBER 6, 2012.

14. ADJOURNMENT

Americans with Disabilities Act

The Northern California Schools Insurance Group (NCSIG) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of NCSIG, shall be made to: Erik Knak, JPA Manager, NCSIG, 310 Hemsted Drive, Suite 200, Redding, CA 96002, (530) 222-1737.